



MOVEMENT CENTRE OF MANITOBA

teaching independence - transforming lives

Application for Special Event

Thank you for your interest in supporting the Movement Centre of Manitoba.
Please complete the following application and return for approval to:

1646 Henderson Hwy | Winnipeg, MB R2G 1N7 | Or email to: justin@movementcentre.ca

Contact Information

Organization: _____
Contact: _____ Title: _____
Address: _____ Postal Code: _____
Phone: _____ Email: _____

Please check the category that best describes your organization

Corporation/Business Community Service Club
School Other: _____

Event Information

Date: _____ Time: _____
Location: _____
Target Market: Employees Members Customers General Public
 Other: _____

Public Relations Information (how will you be promoting the event)

Internal Promotion Date of Distribution: _____
 Posters/Flyers Date of Distribution: _____
 Advertisements Date of Distribution: _____
 Public Service Announcements Date of Distribution: _____
 Other: Date of Distribution: _____

What support or assistance would you like from the Movement Centre (social media/website/flyers)?

What is your connection to the Movement Centre?

Note: When promoting your event, the purpose of “Raising money for the Movement Centre” needs to be clearly stated. It is required that our official name and logo be used and that we have the opportunity to approve the use of our name and logo on any print materials prior to printing or distribution.

Financial Information

Estimated Income from the event: \$ _____ Estimated Expenses from the Event: \$ _____
Estimated Donation to the Movement Centre: \$ _____ Postal Code: _____
Tax Receipts Required: Yes No
Will other charities benefit from this event? Yes No
If yes, which charities: \$ _____

Once your event has taken place, the Movement Centre then relies on your donation. It is very important that your donation be submitted to the Movement Centre office **within 30 days** of your event. Please be advised that by publicly naming the Movement Centre as the benefactor of your event or promotion, you are required to donate the full amount of the proceeds raised on our behalf. The Movement Centre is not responsible for any financial losses. Thank you for your commitment to the Movement Centre!

Name Date

Signature Title (if applicable)

For Office Use Only:

Approved by the Movement Centre:

Name Date

Signature Title (if applicable)
